

**Minutes of the Regular Meeting  
Of the Board of Commissioners of the  
Housing Authority of the City of Upland, CA  
Held Monday, October 10, 2016 - 4:30 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA, in the manner called for in the bylaws. Chairman Musser called the meeting to order, and upon roll call, Commissioners present and absent were as follows:

**1. ROLL CALL**

**Present:** Commissioners Musser, Stone, Bozar, Timm, Filippi, Horton, and Roman.  
**Absent:** None  
**Others Present:** Executive Director Razo

Chairman Musser declared a quorum present.

**2. ORAL COMMUNICATIONS**

None.

**3. CONSENT CALENDAR**

***It was moved and seconded by Commissioners Bozar and Stone to adopte the consent calendar for the September 12, 2016 meeting as follows:***

- A. Approval of minutes of regular meeting of September 12 ,2016
- B. Approval of the Public Housing utilization report for September 2016
- C. Approval of the Housing Choice Voucher Program utilization report for July and August 2016
- D. Waiting List statistical report for Public Housing/Housing Choice Voucher Programs for September 2016

***Motion carried unanimously by a voice-vote of all Board members present.***

**4. FINANCIAL REPORTS FOR JULY AND AUGUST 2016**

***Following was review and discussion, it was moved and seconded by Commissioners Stone and Timm to approve the Financial Reports for the July and August 2016 as follows:***

- E. Public Housing Program
- F. Housing Choice Voucher

***Motion carried unanimously by a voice-vote of all Board members present.***

5. **COMMISSIONER ITEMS**

None.

6. **LEGAL MATTERS**

None

7. **DIRECTOR'S REPORT**

Director Razo reviewed the written Director's Report for the **October 10, 2016** Board Meeting (copy on file at the UHA office and available for public review upon request).

All items on **October 10, 2016** Director's report were of an informational nature only: no action requested, none taken.

8. **FYE 2016 AUDIT**

*Following was review and discussion, it was moved and seconded by Commissioners Filippi and Stone to approve the FYE 2016 Audit as follows:*

I. FYE 2016 Audit

*Motion carried unanimously by a voice-vote of all Board members present.*

9. **Contracts**

None

10. **RESOLUTION NO. 16-11:** **A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland, CA, Amending the Housing Choice Voucher Administrative Plan – Interim Examination Policy.**

Following review and discussion, it was moved and seconded by Commissioners Timm and Stone to adopt Resolution No. 16-11, as amended.

*Motion carried unanimously by a voice-vote of all Board members present.*

11. **RESOLUTION NO. 16-12:** **A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland, CA, Amending the Admissions and Continued Occupancy Policy– Interim Examination Policy.**

Following review and discussion, it was moved and seconded by Commissioners Stone and Timm to adopt Resolution No. 16-12, as amended.

*Motion carried unanimously by a voice-vote of all Board members present.*

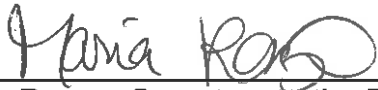
**12. DISCUSSION ITEMS**

None

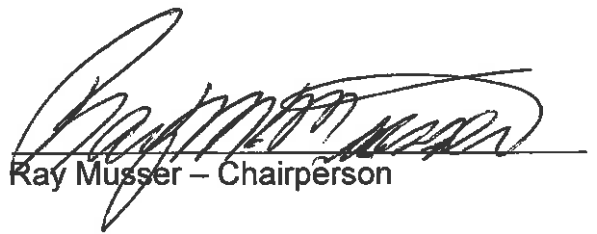
**13. ADJOURNMENT**

The regular meeting of **October 10, 2016** was adjourned at **4:30 P.M.** The next regular meeting of the Board of Commissioners of the Upland Housing Authority is scheduled for **4:30 P.M.** on **Monday, November 14 2016**, at the Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA.

Respectfully submitted for approval,



\_\_\_\_\_  
Maria Razo – Secretary to the Board



\_\_\_\_\_  
Ray Musser – Chairperson