

**Minutes of the Regular Meeting
Of the Board of Commissioners of the
Housing Authority of the City of Upland, CA
Held Monday, January 11, 2009
5:30 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA, in the manner called for in the bylaws. Chairman Pomierski called the meeting to order, and upon roll call Commissioners present and absent were as follows:

1. ROLL CALL:

Present: Commissioners Brandt, Horton, Musser, Pomierski, Willis, Thomas (entered during Consent Calendar)

Absent: Commissioner Lyons

Chairman Pomierski declared a quorum present.

2. ORAL COMMUNICATIONS

None.

3. CONSENT CALENDAR

It was moved and seconded by Commissioners Willis and Pomierski to adopt the consent calendar for the January 11, 2010 meeting as follows:

- A. Approval of minutes of regular meetings of December 14, 2009
- C. Public Housing and Statistical Reports for December 2009
- D. Housing Choice Voucher Program Utilization and Statistical Reports for December 2009
- E. Waiting List Statistical Report for Public Housing and Housing Choice Voucher Programs (HCV) for December 2009
- F. Coy D. Estes Senior Housing Utilization Report for December 2009

The motion was approved by a voice-vote of all Board members present.

4. FINANCIAL REPORTS

It was moved and seconded by Commissioners Brandt and Thomas to accept the financial reports for the Conventional and HCV Programs for the month of December 2009 as submitted.

Director Swift reviewed the financial reports and supporting documents for all the above programs for the month of December 2009.

The motion to accept the December 2009 financial reports was adopted unanimously by a voice-vote of all Board members present.

5. **COMMISSIONER ITEMS**

None.

6. **LEGAL ISSUES**

None.

7. **DIRECTOR'S REPORT**

Director Swift reviewed the written Director's Report for the January 11, 2010 Board meeting (copy on file at the UHA office and available for public review upon request).

Chairman Pomierski appointed Commissioner Willis and Commissioner Musser to serve as the personnel committee to prepare annual performance evaluation for Director Swift and report back at the February 2010 Board meeting.

All remaining items on the January 11, 2010 Director's report were of an informational nature only; no action requested, none taken.

8. **UCHI BOARD REPRESENTATIVE'S REPORT TO UHA BOARD**

Commissioner Brandt reported on expansion activities. At a special meeting on Thursday, January 7, 2010, the Board discussed expansion options that included re-working the general design to increase the number of units and reduce services to general additional income to increase probability of success for 4% tax credit application.

9. **HOUSING AUTHORITY OF THE CITY OF UPLAND ANNUAL FINANCIAL REPORT FOR YEAR ENDED MARCH 31, 2009**

Following review and discussion, it was moved and seconded by Commissioners Thomas and Musser to receive to file the audit report for the Housing Authority for fiscal year ending March 31, 2009.

The audit report was an unqualified report, with no findings and no recommendations in the attached management letter. The report has been submitted to the U.S. Department of Housing and Urban Development, in hard copy and electronically.

Audit report was received to file via unanimous acknowledgment of all Board members present.

10. **RESOLUTION NO. 10-01: A Resolution of the Board of Commissioners of the Housing Authority of the City of Upland (UHA) Approving and Adopting the Illness and Injury Prevention Program Dated January 11, 2010**

Following review and discussion, a motion was made and seconded by Commissioners Thomas and Brandt to adopt Resolution No. 10-01, approving and adopting the revised Illness and Injury Prevention Program dated January 11, 2010.

Motion was approved via unanimous vote by all Board members present.

11. **ADJOURNMENT**

There being no further business to come before the Board, the regular meeting of January 11, 2010 was adjourned at 5:42 P.M. The next regular meeting of the Board of Commissioners of the Upland Housing Authority will be held at 5:30 P.M. on Monday, February 8, 2009, at 460 N. Euclid Avenue in the City of Upland, CA.

Respectfully submitted for approval,

Don Swift-Secretary to the Board