

**Minutes of the Regular Meeting
Of the Board of Commissioners of the
Housing Authority of the City of Upland, CA
Held Monday, October 10, 2011
5:30 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA, in the manner called for in the bylaws. Chairman Musser called the meeting to order, and upon roll call, Commissioners present and absent were as follows:

1. ROLL CALL

Present: Commissioners Brandt, Filippi, Horton, Musser, Sheets, Willis, Stone.
Absent: N/A
Others Present: Executive Director Swift, Authority Attorney William Curley, Assisted Housing Team Leader Sylvia Magdaleno

Chairman Musser declared a quorum present.

2. ORAL COMMUNICATIONS

Ms. Cheryl Roby addressed the board, passing out a handout. Ms. Roby indicated that she had written several letters with questions and concerns about the minimum rent policy and deferred periodic payments. Ms. Roby expressed concern about paying more than she needed. Chairman Musser asked Attorney Curley about the status of letter on file and Attorney Curley indicated that he was reviewing the matter, also noting that he was awaiting authorization from Ms. Roby to move forward.

3. CONSENT CALENDAR

It was moved and seconded by Commissioners Willis and Brandt to adopt the consent calendar for the October 10, 2011 meeting as follows:

- A. Approval of minutes of regular meeting of September 12, 2011
- B. Public Housing and Statistical Reports/September 2011
- C. Housing Choice Voucher Program Utilization and Statistical Reports/September 2011
- D. Waiting List Statistical Report for Public Housing and Housing Choice Voucher Programs/September 2011

The motion was approved unanimously by a voice-vote of all Board members present.

4. FINANCIAL REPORTS

It was moved and seconded by Commissioners Brandt and Willis to accept the financial reports for the Public Housing and HCV Programs for the month of September 2011 as submitted.

Director Swift reviewed the financial reports and addressed questions from the Board.

The motion was approved unanimously by a voice-vote of all Board members present.

5. COMMISSIONER ITEMS

None.

6. LEGAL ISSUES

None.

7. DIRECTOR'S REPORT

Director Swift reviewed the written Director's Report for the **October 10, 2011** Board meeting (copy on file at the UHA office and available for public review upon request).

All items on the **October 10, 2011** Director's report were of an informational nature only; no action requested, none taken.

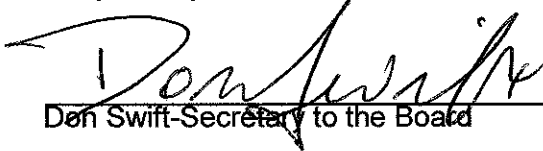
8. UPLAND COMMUNITY HOUSING REPORT

None.

9. ADJOURNMENT

There being no further business to come before the Board, the regular meeting of **October 10, 2011** was adjourned at **5:55 P.M.** The next regular meeting of the Board of Commissioners of the Upland Housing Authority will be held at **5:30 P.M.** on Monday, **November 14, 2011**, at **460 N. Euclid Avenue** in the City of Upland, CA.

Respectfully submitted for approval,



Don Swift-Secretary to the Board