

**Minutes of the Regular Meeting
Of the Board of Commissioners of the
Housing Authority of the City of Upland, CA
Held Monday, November 14, 2011
5:30 P.M.**

The Board of Commissioners of the Housing Authority of the City of Upland, CA met in regular session at Upland City Hall, Council Chamber, 460 N. Euclid, Upland, CA, in the manner called for in the bylaws. Chairman Musser called the meeting to order, and upon roll call, Commissioners present and absent were as follows:

1. ROLL CALL

Present: Commissioners Brandt, Filippi, Horton, Musser, Sheets, Willis, Stone.
Absent: N/A
Others Present: Executive Director Swift, Authority Attorney William Curley, Assisted Housing Eligibility Worker Monica Roque

Chairman Musser declared a quorum present.

2. ORAL COMMUNICATIONS

None.

3. CONSENT CALENDAR

It was moved and seconded by Commissioners Willis and Stone to adopt the consent calendar for the November 14, 2011 meeting as follows:

- A. Approval of minutes of annual and regular meetings of October 10, 2011
- B. Public Housing and Statistical Reports/October 2011
- C. Housing Choice Voucher Program Utilization and Statistical Reports/October 2011
- D. Waiting List Statistical Report for Public Housing and Housing Choice Voucher Programs/October 2011

The motion was approved unanimously by a voice-vote of all Board members present.

4. FINANCIAL REPORTS

It was moved and seconded by Commissioners Brandt and Willis to accept the financial reports for the Public Housing and HCV Programs for the month of October 2011 as submitted.

Director Swift reviewed the financial reports and addressed questions from the Board.

The motion was approved unanimously by a voice-vote of all Board members present.

5. COMMISSIONER ITEMS

Commissioners reported about their attendance and experience at the PSWRC-NAHRO Conference in Rancho Mirage. Commissioner Horton expressed that it was well organized and congratulated staff on their hard work and efforts. Commissioner Stone expressed that the conference was awesome, informative and understandable, with interesting speakers. Commissioner Filippi expressed that it was evident the work that staff put into the conference and also noted the somber tone given the likely funding reductions. Commissioner Sheets indicated that she enjoyed the conference, particularly the Commissioner orientation and expressed appreciation and congratulations to staff for coordination

efforts.

6. **LEGAL ISSUES**

None.

7. **DIRECTOR'S REPORT**

Director Swift reviewed the written Director's Report for the **November 14, 2011** Board meeting (copy on file at the UHA office and available for public review upon request).

All items on the **November 14, 2011** Director's report were of an informational nature only; no action requested, none taken.


8. **UPLAND COMMUNITY HOUSING REPORT**

Chairman Musser and Commissioner Filippi indicated that there seemed to be a conflict in getting Commissioner Horton on the UCHI Board, and requested Authority Curley to review the UCHI By Laws and report back.

9. **ADJOURNMENT**

There being no further business to come before the Board, the regular meeting of **November 14, 2011** was adjourned at **5:49 P.M.** The next regular meeting of the Board of Commissioners of the Upland Housing Authority will be held at 5:30 P.M. on Monday, **December 12, 2011**, at 460 N. Euclid Avenue in the City of Upland, CA.

Respectfully submitted for approval,


Don Swift - Secretary to the Board